



# CHARGING STATEMENT FOR METER POINT ADMINISTRATION SERVICES

Effective from 1<sup>st</sup> April 2024  
(subject to Ofgem approval)

Table of Contents

1. EXPLANATORY NOTES ..... 3

1.1 Introduction .....3

1.2 Who can apply for metering point administration services? .....3

2. PROCEDURE FOR APPLYING FOR MPAS..... 4

3. CHARGES FOR METERING POINT SERVICE ..... 4

# 1. Explanatory Notes

## 1.1 Introduction

This statement has been prepared UK Power Distribution Limited in accordance with the requirements of standard condition 18 of its electricity distribution licence (“the Licence”) issued under the Electricity Act 1989 (“the Act”). Words and expressions that are defined in the Act and are used in this statement have the definitions given to them in the Act and should be construed accordingly.

This statement describes the service of providing Metering Point Administration Services offered by UK Power Distribution Limited (UKPD) and sets out the basis of the charges made by UK Power Distribution Limited for such service.

Charges and costs shown are current at the time of publication and are provided as estimates only.

## 1.2 Who can apply for metering point administration services?

An applicant applying for the use of UKPD metering point administration services must be a licensed Electricity Supplier and a signatory to the Retail Energy Code (REC) and the Distribution Connection Use of System Agreement (DCUSA).

UKPD are required by its license to establish or procure data transfer services, these services are provided under contract by Electralink. Persons requiring data transfer services should apply to Electralink directly at:

Electralink

Ground Floor

Grafton House

2-3 Golden Square

London

W1F 9HR

Helpdesk Tel: 020 7432 3017

E-Mail: [helpdesk@electralink.co.uk](mailto:helpdesk@electralink.co.uk)

## 2. Procedure for Applying for MPAS

An application for metering point administration services should be made in the first instance by telephone, by email or in writing to the following:

Contact details

normal working hours are between 8:30 am and 5:00pm, Monday to Friday excluding week end and bank holidays;

by email: [newconnections@ukpowerdistribution.co.uk](mailto:newconnections@ukpowerdistribution.co.uk); or

by telephone: general enquiries 03303 209 899

Applicants will be required to enter into an agreement with UKPD prior to using the services. This agreement will set out the obligation of both parties, service levels, methods of communicating information and invoicing and payment arrangements. Where an agreement cannot be reached within a reasonable period then either party may request settlement by the Chairman of the Gas and Electricity Markets Authority.

## 3. Charges for Metering Point Service

The normal operating costs of providing a metering point administration service are included with UKPD's distribution use of system charges. But should an electricity Supplier request additional services, then a transaction charge will be levied by UKPD as shown in Table 1 below.

The charges detailed overleaf are exclusive of VAT

| Activity                                                                                     | Unit                | Charge          |
|----------------------------------------------------------------------------------------------|---------------------|-----------------|
| Provision of a Contact Notice                                                                | Per notice - Manual | £30             |
| Manual Database Amendment                                                                    | Per event           | See note below* |
| Full Refresh                                                                                 | Per event           | £500            |
| Selective Refresh of Data                                                                    | Per Supplier Number | £15             |
| Data Resend (when original data transmission does not reach the intended recipients gateway) | Per resend          | £30             |
| Rejections                                                                                   | Per Rejection       | £5              |
| Report to Settlement System Administrator                                                    | Per report          | £50             |
| Report to Elexon Parties                                                                     | Per report          | £50             |
| MPAS Investigations Reports                                                                  | Per report          | £50             |
| Report to Data Aggregator (detailing last file sequence number)                              | Per report          | £50             |

\*: Manual amendments of the MPAS database to correct retrospective errors requires careful handling to ensure new errors are not introduced. The charges for this activity will depend on the number of data items to be changed and the number of parties whose agreement to the proposed change may be required.

**Table 1:** Estimate charges